



## INFORMATION ON THE PROCESSING OF PERSONAL DATA

*pursuant to Art. 13 of UE Regulation 2016/679 on the protection of natural persons with regard to the processing of personal data (GDPR)*

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Vortice Elettrosociali S.p.A. (hereinafter "Company"), with headquarter in Strada Cerca 2 – Frazione Zoate – 20067 Tribiano (MI), is the data controller and intends to inform you that the processing of your personal data is in compliance with the current legislation on the protection of personal data, including the EU Regulation 2016/679 (the "GDPR").

### **Purpose and legal basis of the processing of personal data**

Your personal data, including informational and fiscal data and the details of your bank account, will be processed (for the definition of "processing of personal data": Article 4 (2) of the Regulation) for the following purposes:

- purposes related to the establishment, management, execution and/or conclusion of the contract;
- purposes related to the management of the above contractual relationship, i.e. to operational/managerial requirements (e.g. accounting and taxation, credit management, etc.);
- purposes related to the fulfilment of any other obligation arising from the national and EU legislation to which the Data Controller is subject, or orders given by authorities to that legitimated by law.

Your personal data will be treated where the processing is required for the establishment, execution and eventual termination of the contract concluded between you and the Company and in the obligations to the same contract related and/or directly and/or indirectly arising therefrom.

### **Processing Methods and Data Retention Period**

Personal data will be processed with information systems suitable to ensure security and confidentiality, in full compliance with Chapter II (Principles) and Chapter IV (Controller and processor) of the Regulation.

The processing can also be carried out by automated tools in order to memorize, manage or transmit personal data. The processing of your personal data is carried out by means of the operations indicated in Article 4, (2) of the Regulation, to which it refers for any useful purpose.

Personal data collected will be processed and stored for the duration of the contract between you and the Company and, after its termination, for purposes related to the fulfilment of regulatory obligations in the administrative

### **Access to personal data**

Your personal data may be made accessible to:

- employees and collaborators of the Company, duly authorized by the Data Controller, in their capacity as persons authorized to process and / or system administrators within the Company;
- authorized representatives, including companies, consultants, self-employed professionals, also in associated form, and / or other collaborators, who provide services functional to the purposes, as data processors, with particular but not exclusive regard to technological, accounting, administrative, legal, fiscal and financial matters;
- subjects to which is entrusted the service of maintenance and development of our computer system, for the time strictly necessary to the execution of the services.

### **Data communication**

Also without your explicit consent the data controller could communicate your personal data to authorities, supervisory bodies or any other subject where the data communication is mandatory by Law.

The complete list of all the external people which the data can be accessible could be available by sending an email at [privacy@vortice.com](mailto:privacy@vortice.com)

### **Data transfer**

Management and storage of personal data shall be in servers located in European Union, belonging to the Data Controller or to third-party companies duly appointed as Processors. Data won't be transferred outside European Union. However, the Data Controller has the right to change the servers' location inside the European Union and/or to Countries Extra-UE. In the latter case, the Data Controller ensures that Extra-UE data transfer shall be in full compliance with Articles 44 and following of the Regulation, and will provide appropriate safeguards by contractual clauses between the Data Controller and the recipient of the personal data in the third country.

### **Nature of the provision of personal data**

The processing of Personal Data is essential for the proper performance of the contract and their provision is mandatory, therefore your possible refusal to provide Personal Data, in whole or in part, may lead to the result that is not possible for the Controller to correctly perform the services included in the contract.

Therefore, your possible refusal to provide personal data may lead to the result that is not possible for the Data Controller to:

- guarantee compliance with the existing regulatory provisions in civil, fiscal and tax matters, as well as the measures issued by the competent authorities;
- ensure the proper management of the contractual relationship;
- handle disputes, as well as exercise his rights in Court.

### **Data Subject Rights**

We inform you that at any time in relation to your data, you can exercise the rights under articles 15, 16, 17, 18, 20, 21 and 22 of Regulation; in detail you have the right to obtain from the Company confirmation as to whether or not personal data concerning you are being processed, and, where that is the case, access to the personal data and to verify the data accuracy.

Moreover you have the right to rectification of personal data, to erasure, to restriction of processing of personal data and to obtain the data portability, or to object to such processing, to withdraw consent to the processing of personal data, if applicable and to lodge a complaint with a supervisory authority.

In order to exercise your rights, please contact the data Controller with a written request.

The Data Controller will provide information on action taken on a request under Articles 15 to 21 to you without undue delay and in any event within one month of receipt of the request. That period may be extended by two further months where necessary, taking into account the complexity and number of the requests. The Data controller will inform you of any such extension within one month of receipt of the request, together with the reasons for the delay.

### **Exercise of your rights**

You can exercise the above mentioned rights at any time in the following ways:

- sending an e-mail to: [privacy@vortice.com](mailto:privacy@vortice.com);
- sending a registered letter addressed to the Controller Strada Cerca 2 – Frazione Zoate – 20067 Tribiano (MI)

### **Data Controller and Data Controller's representative**

The Data Controller is Vortice Elettrosociali S.p.A. The complete and updated list of the Data Processors and other subjects to whom your data may be transferred is available on request from the Data Controller.

### **Changes to this privacy notice**

This privacy notice may undergo changes, it is therefore advisable to check this information regularly and to refer to the most updated version.

**Data Controller**  
Vortice Elettrosociali S.p.A.